

LeadersAdapt Decision Journal

Use this journal before important calls. Capture context, label reversibility, set success criteria, and review to upgrade judgment.

Decision & Context

What are we deciding? Why now? What problem or goal is at stake?

Options Considered

What real alternatives did we weigh? Why not choose them?

Assumptions & Evidence

What do we believe is true? What data/customer input supports it? What's unknown?

Reversibility

Two-Way or One-Way door? If wrong, how do we revert or mitigate?

Expected Outcome (Range)

Base case / Upside / Downside. Leading indicators to watch in 2–4 weeks.

Decision & Why

Chosen path and rationale in 2–3 lines.

Confidence Level

% or 1–10. What would change your mind?

Pre-Mortem (Top 3 Risks)

If this fails, likely reasons are...

Review Date

When will we check outcomes and decide keep/kill/iterate?
